The City of Moraine
progress through unity

Building Department Questions
National Inspection Corporation 937-433-4642
plans@natinspect.com
Beth Waters, Community Development 937-535-1039
bwaters@moraineoh.org

Minimum information for roofing submittal

- *Residential or Commercial Building Permit Application is required as well*

1. Provide scope of work i.e. tear off and replace roof covering or install over existing roof covering:

2. How many layers of roof covering are installed before new roof covering:

3. Provide materials list:

4. Provide square footage of roofing:

Requirements for roofing inspections AFTER permit approval

1. Provide pictures of roof deck after roof covering has been removed. (if tear off)
2. Provide pictures of any replaced / repaired sheathing.
3. Provide pictures of flashing.
4. Provide pictures of ice barrier and underlayment.
5. Provide pictures of roof covering attachment.
6. Schedule a final inspection and have available on-site the pictures required in #1-#5

#1-#5 pictures can alternatively be emailed to plans@natinspect.com. If the pictures are emailed, please provide the permit number and the address in the email subject line.